



PDREP TRAINING

Supplier Audit Program

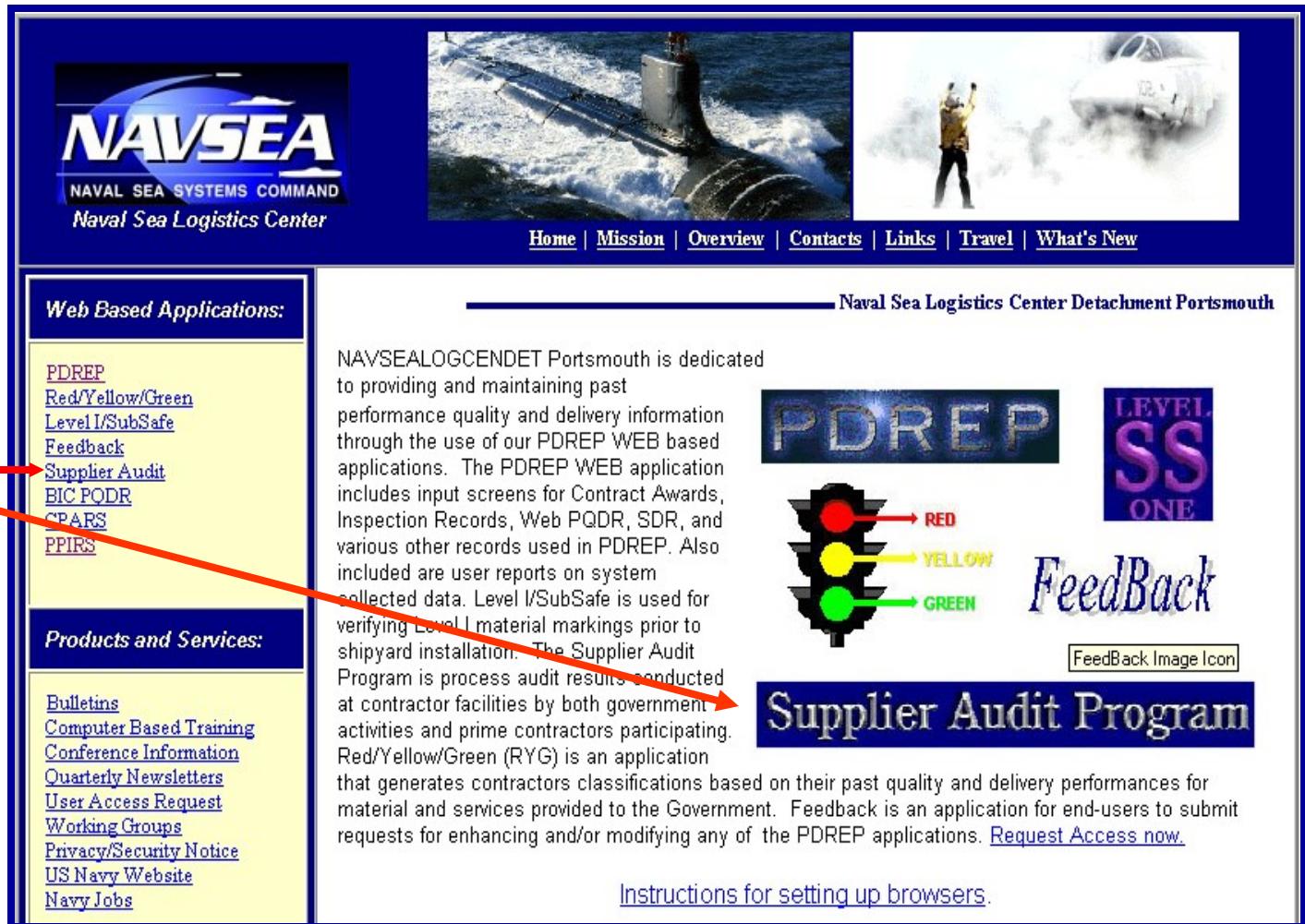
Objectives

- **Access PDREP to Enter New Audit Records**
- **Manage “Pending” Audits**
- **Run Reports on Previous Audits**
- **Use Supplied Cover Sheets and Checklists**

Accessing SAP

www.nslcptsmh.navsea.navy.mil

Click
Supplier
Audit



The screenshot shows the official website for the Naval Sea Logistics Center Detachment Portsmouth. The header features the NAVSEA logo, the text "NAVAL SEA SYSTEMS COMMAND", and "Naval Sea Logistics Center". Below the header are three images: a submarine in the water, a person standing with arms raised, and a close-up of a ship's hull.

Web Based Applications:

- [PDREP](#)
- [Red/Yellow/Green](#)
- [Level I/SubSafe](#)
- [Feedback](#)
- [Supplier Audit](#)
- [BIC PQDR](#)
- [CPARS](#)
- [PPIRS](#)

Products and Services:

- [Bulletins](#)
- [Computer Based Training](#)
- [Conference Information](#)
- [Quarterly Newsletters](#)
- [User Access Request](#)
- [Working Groups](#)
- [Privacy/Security Notice](#)
- [US Navy Website](#)
- [Navy Jobs](#)

Naval Sea Logistics Center Detachment Portsmouth

NAVSEALOGCENDET Portsmouth is dedicated to providing and maintaining past performance quality and delivery information through the use of our PDREP WEB based applications. The PDREP WEB application includes input screens for Contract Awards, Inspection Records, Web PQDR, SDR, and various other records used in PDREP. Also included are user reports on system collected data. Level I/SubSafe is used for verifying Level I material markings prior to shipyard installation. The Supplier Audit Program is process audit results conducted at contractor facilities by both government activities and prime contractors participating.

Red/Yellow/Green (RYG) is an application that generates contractors classifications based on their past quality and delivery performances for material and services provided to the Government. Feedback is an application for end-users to submit requests for enhancing and/or modifying any of the PDREP applications. [Request Access now.](#)

PDREP **LEVEL SS ONE**



FeedBack

Supplier Audit Program

[FeedBack Image Icon](#)

[Instructions for setting up browsers.](#)

Audit Forms



[Home](#) | [Mission](#) | [Overview](#) | [Contacts](#) | [Links](#) | [Travel](#) | [What's New](#)

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- [Working Groups](#)
- [Annual Procurement and Quality Seminar](#)

**Supplier Audit Program Audit Cover Sheet
On-line System**

 [Logon](#)

To gain access you will be required to submit a [User Access Request Form](#)

Descriptions:

- [What is the Supplier Audit Program?](#)
- [Security Access Levels](#)
- [System Requirements](#)
- [Security of Supplier Audit Program Information](#)

Reference Material:

- [Instruction Guide](#)
- [Process Audit Cover Sheet](#)
- [Process Audit Reports](#)
- [CAGE Name Information](#)
- [Auditor's Guide](#)

Specific link to Chapter 6 Critical Supplier Program of the [Department of the Navy and Marine Corps PDREP Manual](#) (NAVSO P-3883B) dated 12 Feb 2004.

Links To Reference Material

- Includes Cover Sheet and Checklists

Process Audit Cover Sheet

NAVSEA
NAVAL SEA SYSTEMS COMMAND
Naval Sea Logistics Center

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- **Click “Process Audit Cover Sheet”**

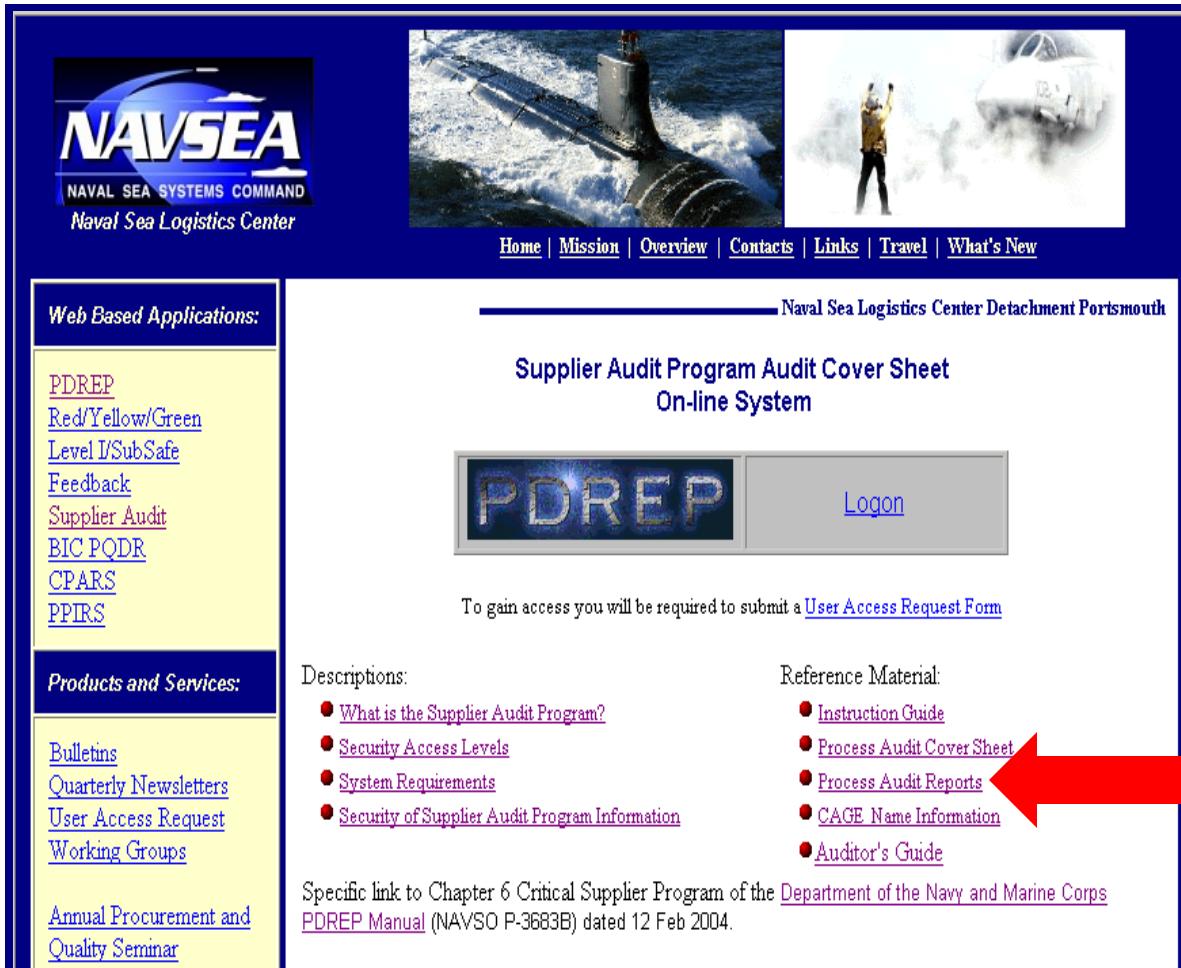
Process Audit Cover Sheet

OVERVIEW PROCESS AUDIT COVER SHEET

Supplier:	I.D. No.:					
Address Audited:		CAGE:				
Audited by:	lead	Date/s Audited:				
DCMA REP:	Phone:	e-mail:				
DCMA Participated	YES	NO				
APPLICABLE CONTRACT/PURCHASE ORDER:						
Supplier Personnel Contacted:						
Name:	Title:	Phone:				
		Fax:				
Supplier Product/Capability Overview:						
Indicate applicable Processes Audited this date: (circle): (S)-Satisfactory, (U)-Unsatisfactory, (NA) -Not applicable- i.e. Supplier does NOT have this process, (P) - Partial, (O) - Process is Offloaded to another company. For Processes offloaded, indicate the subtier supplier with the use of an "*" in auditor's assessment.						
I	Metallurgy/Chem Lab Test	S	U	NA	P	O
II	Hydrostatic Testing	S	U	NA	P	O
III	Nondestructive Testing	S	U	NA	P	O
IV	Calibration	S	U	NA	P	O
V	Inspection & Testing	S	U	NA	P	O
VI	Material Control	S	U	NA	P	O
VII	Documents & Data Control	S	U	NA	P	O
VIII	Painting/Surface Prep	S	U	NA	P	O
IX	Control of Supplies/Subcontractors Flowdown of Customer Requirements	S	U	NA	P	O
X	First Article, FAT & IAT	S	U	NA	P	O
XI	Receiving Inspection	S	U	NA	P	O
XII	Nonconforming Material Control	S	U	NA	P	O
XIII	Component/System Cleanliness	S	U	NA	P	O
XIV	Torque	S	U	NA	P	O
XV	Control of OQE	S	U	NA	P	O
XVI	Packaging & Preservation	S	U	NA	P	O
XVII	Final/Shipout Inspection	S	U	NA	P	O
XVIII	Electrical Testing	S	U	NA	P	O
XIX	Flame Spray	S	U	NA	P	O
XX	Customer Contract/PO Review	S	U	NA	P	O
XXI	Internal Quality Audits	S	U	NA	P	O
XXII	Welding	S	U	NA	P	O
XXIII	Heat Treat	S	U	NA	P	O
XXIV	Plating	S	U	NA	P	O
XXV	Soldering	S	U	NA	P	O
XXV1	Fastener Testing	S	U	NA	P	O

- Print Cover Sheet
 - Includes Instructions

Process Audit Reports



The screenshot shows the NAVSEA website with a blue header and a white main content area. At the top right, there are two images: one of a submarine in the water and another of a person standing next to a jet aircraft. Below the images is a horizontal menu bar with links: Home, Mission, Overview, Contacts, Links, Travel, and What's New. To the left, there is a sidebar titled "Web Based Applications" containing links to PDREP, Red/Yellow/Green, Level I/SubSafe, Feedback, Supplier Audit, BIC PQDR, CPARS, and PPIRS. Another sidebar titled "Products and Services" contains links to Bulletins, Quarterly Newsletters, User Access Request, Working Groups, Annual Procurement and Quality Seminar, and a specific link to Chapter 6 of the PDREP Manual. The main content area is titled "Supplier Audit Program Audit Cover Sheet On-line System" and features a large button labeled "PDREP" with a "Logon" link. Below the button, it says "To gain access you will be required to submit a [User Access Request Form](#)". To the right of the logon button is a list of "Reference Material" with links to an Instruction Guide, Process Audit Cover Sheet (highlighted with a red arrow), Process Audit Reports, CAGE Name Information, and Auditor's Guide.

**Supplier Audit Program Audit Cover Sheet
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- **Click “Process Audit Reports”**

Process Audit Reports

Process Audit Reports [\[top\]](#)

1. Metallurgical/Chemical Laboratory Testing	pdf	word
2. Hydrostatic Testing	pdf	word
3. Non-destructive testing	pdf	word
4. Calibration	pdf	word
5. Inspection and Testing	pdf	word
6. Material Control (Including Level 1/Subsafe)	pdf	word
7. Document and Data Control-	pdf	word
8. Painting and Surface Preparation	pdf	word
9. Control of Suppliers/Subcontractors Flowdown of Customer Requirements	pdf	word
10. First Article, Factory acceptance and Individual Acceptance testing	pdf	word
11. Receiving Inspection	pdf	word
12. Non-conforming Material Control	pdf	word
13. Component/System Cleanliness	pdf	word
14. Torque	pdf	word
15. Supplier Control of Objective Quality Evidence and Material traceability	pdf	word
16. Packaging and Preservation	pdf	word
17. Final/Ship Out Inspection	pdf	word
18. Electrical Testing	pdf	word
19. Flame Spray	pdf	word
20. Customer Contract/Purchase Order Review	pdf	word
21. Internal Quality Audits	pdf	word
22. Welding	pdf	word
23. Heat Treat	pdf	word
24. Plating	pdf	word
25. Soldering Controls	pdf	word
26. Fastener Test Methods ASTM F 606	pdf	word
27. Teflon Coating (Repair of Ball Valves)	pdf	word
28. Braze/Brazing Process	pdf	word

View or Print Audit Checklists

- Choose Process
- Click “pdf” or “word”

Process Audit Reports

NAV05 – INSPECTION AND TESTING

A 1.	Does the supplier have a documented and established inspection system? (ISO 4.10.1)	<input type="checkbox"/> Sat <input type="checkbox"/> Unsat
	Manual _____ Date _____	
B 2a.	Are inspection instructions readily available to personnel?	<input type="checkbox"/> Sat <input type="checkbox"/> Unsat
B 2b.	Utilized? (ISO 4.10)	<input type="checkbox"/> Sat <input type="checkbox"/> Unsat
B 3.	Personnel use calibrated instruments for measuring, gauging testing and inspecting? (ISO 4.11.1, MIL-STD-45662 Para. 3.3)	<input type="checkbox"/> Sat <input type="checkbox"/> Unsat
A 4.	Do the procedures ensure the selection of the proper inspection and measuring equipment in regard to the required accuracy of measurements? (ISO 4.11.2)	<input type="checkbox"/> Sat <input type="checkbox"/> Unsat
A 5.	Do procedures state inspection frequencies, inspection methods and accept and/or reject criteria? (ISO 4.10.1)	<input type="checkbox"/> Sat <input type="checkbox"/> Unsat
A 6.	Do inspection records clearly identify the results of the inspections and tests performed and include traceability back to instruments used, personnel that performed inspection and item inspected? (ISO 4.10.5)	<input type="checkbox"/> Sat <input type="checkbox"/> Unsat
A 7.	Are the correct drawing and/or specification revision being utilized? (ISO 4.5.2)	<input type="checkbox"/> Sat <input type="checkbox"/> Unsat
C 8.	Is there an over check program in effect to confirm worker's or inspector's results on a sampling basis? (ISO 4.17)	<input type="checkbox"/> Sat <input type="checkbox"/> Unsat <input type="checkbox"/> N/A
C 9.	Is the over check program known to exist by the workersinspectors?	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A
C 10.	Have personnel performing specific assigned tasks been qualified on the basis of appropriate education, training andexperience as required? (ISO 4.18)	<input type="checkbox"/> Sat <input type="checkbox"/> Unsat <input type="checkbox"/> N/A
A 11.	Are inspections documented in such a manner as to provide a positive inspection status of the material? (ISO 4.12)	<input type="checkbox"/> Sat <input type="checkbox"/> Unsat <input type="checkbox"/> N/A
B 12.	Are records documented satisfactorily? In ink utilizing "line thru", initial and date procedures? (ISO 4.10.5)	<input type="checkbox"/> Sat <input type="checkbox"/> Unsat
C 13.	Do inspections and measurements identify suitable environment in accordance with procedure? (ISO 4.11.2 g)	<input type="checkbox"/> Sat <input type="checkbox"/> Unsat

- Print Checklist For Use In Audit
- Record Results and Comments

SAP Home Page



[Home](#) | [Mission](#) | [Overview](#) | [Contacts](#) | [Links](#) | [Travel](#) | [What's New](#)

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Naval Sea Logistics Center Detachment Portsmouth

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Click Logon

User Access Request Form



Logging In

Enter User ID and

This System is for OFFICIAL USE ONLY!

PDREP APPLICATIONS LOGIN AREA

USER ID :

PASSWORD :

[Forgot Password?](#) [Reset](#) [Home](#)

DOD WARNING

This is a Department of Defense computer system. This computer system, including all related equipment, networks and network devices (specifically including internet access), are provided only for authorized U.S. Government use. DoD computer systems may be monitored for all lawful purposes, including to ensure that their use is authorized, for management of the system, to facilitate protection against unauthorized access, and to verify security procedures, survivability and operational security. Monitoring includes active attacks by authorized DoD entities to test or verify the security of this system. During monitoring, information may be examined, recorded, copied and used for authorized purposes. All information, including personal information, placed on or sent over this system may be monitored. Use of this DoD computer system, authorized or unauthorized, constitutes consent to monitoring of this system. Unauthorized use may subject you to criminal prosecution. Evidence of unauthorized use collected during monitoring may be used for administrative, criminal or adverse action. Use of this system constitutes consent to monitoring for these purposes.

MESSAGES:

The PDREP Application will be unavailable during the following routine maintenance periods (EST):

- Weekly Friday 11:00PM to Saturday 6:00AM
- Monthly Last Saturday between 7:30AM and 12:30PM

Password - 8 to 15 Characters Alphanumeric

Welcome Screen

User Name: ERIC WNASH Activity: N45112
Naval Sea Logistics Center Detachment Portsmouth

Welcome

Please choose from the following applications:

SAP ← (A large red arrow points to the SAP button)

[PDREP](#) [RYG](#) [Level I\SS](#) [SAP](#) [New](#)

[Data Entry](#) [Download](#) [Reports](#) [Search](#) [Upload](#)

[Contract Award Data](#)
[Material Inspection Record](#)
[Product Quality Deficiency Reports \(PQDR\)](#)
[Special Quality Data](#)
[Supply Discrepancy Report \(SDR\)](#)
[Survey](#)
[Test Record](#)
[DD1348 Shipping Forms](#)

[Logout](#)

[Change Password](#)
Send questions/ comments to:
Customer Support Desk
Phone: (603) 431-9460 ext. 486
Send e-mail to webptsmh@navsea.navy.mil

[About PDREP](#)

- Click SAP



SAP Welcome Page

User Name: NSLC ACCESS Activity: N45112
Naval Sea Logistics Center Detachment Portsmouth

Welcome

Please choose from the following applications:

PDREP RYG Level I\SS SAP Feedback

Supplier Audit Program

[Input Audit](#) ←

[Run a Report](#)

[Logout](#)

[Change Password](#)

Send questions/ comments to:
Customer Support Desk
Phone: (603) 431-9460 ext. 486
Send e-mail to webptsmh@navsea.navy.mil

[About PDREP](#)

- Click “Input Audit”

Input Audit

Set Up a Pending Audit or Input a Completed

Supplier Audit Program

CAGE Code Audit ID

N45112 -
 (DODAAC) (yyyymmn)



- Enter CAGE for Supplier to Audit
- DODAAC Auto Fills- Change if Different
- Click “ADD (+)”

Input Audit

ADD PROCESS AUDIT REPORT

 Cancel Add

 Save Complete

 Finish Later

CAGE Code: ABC12

Supplier Name: ACME MACHINE AND TOOL INC

Address Audited: 123 MAIN STREET
TOWNSVILLE, PA 12345

Date Audited: ** 06/14/2004  (MM/DD/YYYY)

Audited by: ** JOHN DOE

Phone: ** 603-431-9460

Fax: _____

DCMA Participated? * No 

DCMA Audit?

DCMA Rep.: _____

Phone: _____

E-Mail: _____

Applicable DCMA Contract: * _____

Supplier Personnel Contacted: * (Must fill in one)

Name:*	Title:*	Phone:*	Fax:
JANE DOE	QA MANAGER	717-555-1212	_____

- Enter Scheduled Audit Date
- Enter Contact Information for All Participants

Input Audit

Processes Audited This Date: * (select at least one)	Subcontractor CAGE Code
01. METALLURGICAL / CHEMICAL LABORATORY TESTING	(SELECT ONE) <input type="button" value="Search"/>
02. HYDROSTATIC TESTING	<input type="text"/>
03. NON-DESTRUCTIVE TESTING	<input type="text"/>
04. CALIBRATION	<input type="text"/>
05. INSPECTION AND TESTING	<input type="text"/>
06. MATERIAL CONTROL (INCLUDING LEVEL 1/SUBSAFE)	(SELECT ONE) <input type="button" value="Search"/>
07. DOCUMENT AND DATA CONTROL	<input type="text"/>
08. PAINTING AND SURFACE PREPARATION	<input type="text"/>
09. CNTRL SUPPLIER/SUBS FLOWDOWN OF CUSTOMER REQ	(SELECT ONE) <input type="button" value="Search"/>
10. FIRST ARTICLE, FA AND IA TESTING	<input type="text"/>
11. RECEIVING INSPECTION	<input type="text"/>
12. NON-CONFORMING MATERIAL CONTROL	(SELECT ONE) <input type="button" value="Search"/>

- **Select Processes to Audit**
- **Select Result for Each Process**
- **Enter Subcontractor CAGE for Critical Outside Processes**

Input a Pending Audit

ADD PROCESS AUDIT REPORT

 Cancel Add

Save Complete

Finish Later

Supplier Name: ACME MACHINE AND TOOL INC

CAGE Code: ABC12

Address Audited: 123 MAIN STREET

TOWNSVILLE, PA 12345

Date Audited: ** ? (MM/DD/YYYY)

Audited by: ** JOHN DOE

Phone: **

Fax:

DCMA Participated? * DCMA Audit?

DCMA Rep.:

Phone:

E-Mail:

Applicable DCMA Contract: *

Supplier Personnel Contacted: * (Must fill in one)

Name:*	Title:*	Phone:*	Fax:
JANE DOE	QA MANAGER	717-555-1212	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

- Click “Finish Later” to Save As Pending

Input an Audit

Inspection System Indicator: * (select at least one)

ISO 9000 MIL I45208 MIL Q 9858
 Other:

Calibration System Indicator: * (select at least one)

ISO 10012 ANSI Z540 MIL STD 45662
 Other:

Supplier Product/Capability Overview: *

Include a detailed narrative of the Supplier's Capability in this field. Be clear and concise when describing supplier's operations and performance. Both positive and negative information should be included.

EXAMPLE:
Supplier produces machined-to-order valves and valve parts. Supplier is also capable of refurbishing complex valves and pumps. Supplier's manufacturing and quality processes are...

Auditor Overall Assessment: *

Enter a detailed narrative here describing the auditor's overall assessment and comments regarding the audit.

EXAMPLE:
Supplier's manufacturing and operational processes are reasonably effective and well-documented. Inspection and calibration systems however are currently deficient. Inspection equipment test and calibration logs and labels have not been updated or maintained in over 8 months. This has resulted in several instances of parts released out of acceptable tolerance. The relevant Product Quality Deficiency Reports are cited below. Corrective action should include...

Audit Results: *

Marginal

(select one)
Sat
Unsat
Marginal

- Specify Inspection and Calibration Systems Used

- Enter Narratives On Supplier Capability and Auditor Assessment

- Select Overall Result

Input an Audit

Auditor's Date:	06/07/2004	
Applicable Corrective Action Report Number(s):		
<input type="text" value="N45112-04-0461"/>	<input type="text" value="N45112-04-9899-1"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>
Response Due Date:	<input type="text" value="09/10/2004"/>  ? (mm/dd/yyyy)	
Followup Required: *	<input type="button" value="Yes"/>	
Deficiency(ies) Requiring Corrective Action: *		
<div style="border: 1px solid black; padding: 5px;"><p>All calibration logs and labels must be updated monthly. Inspection process documentation must be updated to reflect this. All inspectors and process technicians must receive a minimum of four hours of quality process training before the response due date. A new process audit will be scheduled for...</p></div>		
Corrective Action Complete? *	<input type="button" value="No"/>	

- **Enter Corrective Action Report or PQDR Numbers**
- **Enter Due Date for Supplier Response**
- **Enter Narrative on Deficiencies**

Input an Audit

ALERT - Indicate Systemic Problem

Auditor's Notes:

This is provided for the auditor to include improvements, suggestions, additional questions and comments about the audit. Once a year these notes will be reviewed. Accepted suggestions will be incorporated into the Process Audit process. Since it only concerns the audit process, the narrative in this box can only be seen by the auditor, lead audit activity, or Government facility.

[Cancel Edit](#) [TOP](#) [Save Complete](#) [Finish Later](#)

- **Set Alert**
- **Enter Auditor's Notes**
- **“Save Complete” if Done**

Alert Message

Alert Is Checked

HOME | LOGOUT

Back

The Process Audit Report

Audit ID N45112-2004004 **CAGE Code** ABC12 **Audit Date** 06/08/2004

has been updated.
An Alert e-mail has been prepared.

From: testpdrep@yahoo.com

To: testpdrep@yahoo.com; nashew@navsea.navy.mil

CC:

Text:

```
Audit activity <A HREF="NAVAL SEA LOGISTICS CENTER DETACHMENT has issued an
Alert on Supplier Audit number <A HREF=pgSAP_Edit.html?
cagecode=      auditid=N45112&audityear=2004&auditnumber=004 >N45112-
2004004</A> for the CAGE Code
Please review the audit and determine future course of action.

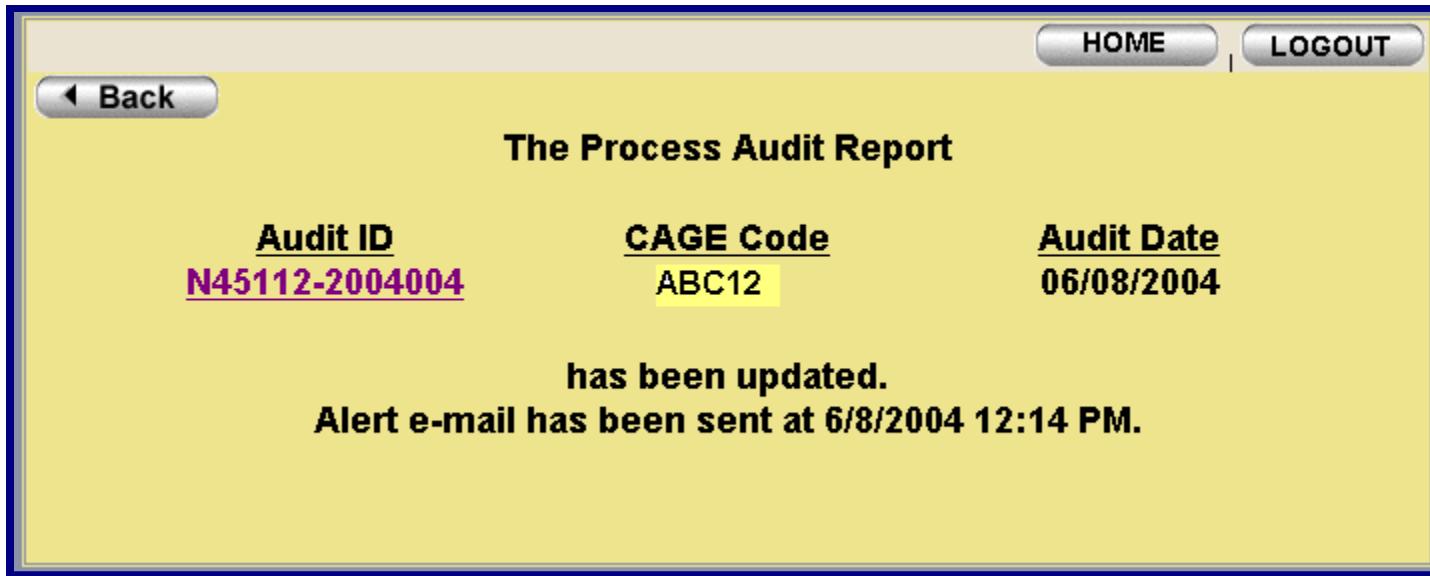
Thank you.
TECHNICAL TRAINER
```

Send

- **E-mail Generated**
- **Edit Recipients if Needed**
- **Edit Text if Needed**
- **Click “Send”**

Alert Message

Confirmation Message Displays



The Process Audit Report

Audit ID
[N45112-2004004](#)

CAGE Code
ABC12

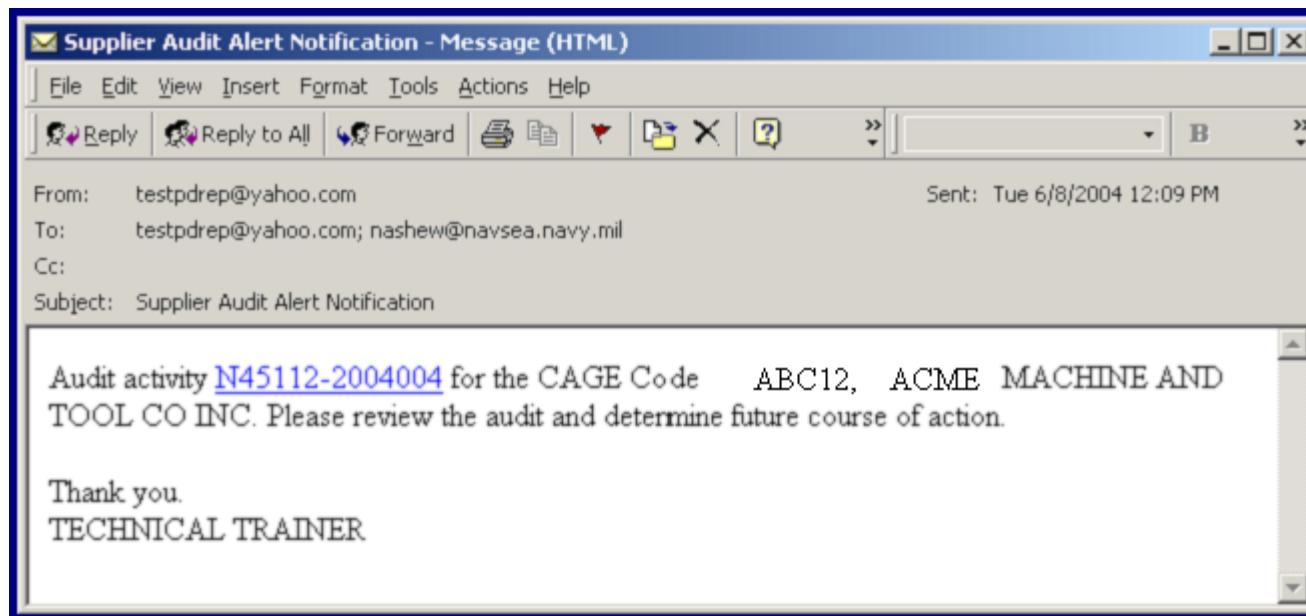
Audit Date
06/08/2004

has been updated.
Alert e-mail has been sent at 6/8/2004 12:14 PM.

- Click Link to Return to Audit
- Click “Back”, “Home” or “Logout” to Exit

Alert Message

E-mail Created From Alert



Edit an Audit

Edit an Existing Audit

Supplier Audit Program

CAGE Code Audit ID

-
 (DODAAC) (yyyymmn)

ADD (+) **EDIT** **DELETE (-)** **VIEW**

ATTACHMENT (+)



- Enter CAGE and/or DODAAC
- Click “EDIT”

Edit an Audit

Select an Audit to Modify			
	Audit ID	Cage Code	Audit Date
	N45112-2001001	ABC12	10/01/2001
	N45112-2001002	ABC12	12/04/2001
	N45112-2001003	ABC12	12/19/2001
	N45112-2002001	ABC12	01/02/2002
	N45112-2002003	ABC12	01/31/2002
	N45112-2002004	ABC12	12/31/2001
	N45112-2002005	ABC12	12/31/2001
	N45112-2002006	ABC12	12/31/2001
	N45112-2002007	ABC12	12/31/2001
	N45112-2002008	ABC12	02/18/2002
	N45112-2002009	ABC12	02/01/2002
	N45112-2002011	ABC12	04/01/2002
Pending	N45112-2002013	ABC12	07/01/2002
Pending	N45112-2002014	ABC12	07/15/2002
Draft	N45112-2002015	ABC12	05/01/2002
Draft	N45112-2002022	ABC12	10/09/2002
Draft	N45112-2002023	ABC12	10/15/2002
Draft	N45112-2002024	ABC12	11/11/2002
	N45112-2004003	ABC12	06/04/2004
Pending	N45112-2004004	ABC12	06/14/2004

- List of Past Audits Will Display
- Pending and Draft Audits Flagged
- Click Any Audit ID to Complete or Modify

Add Attachments

Attach Files to an Audit

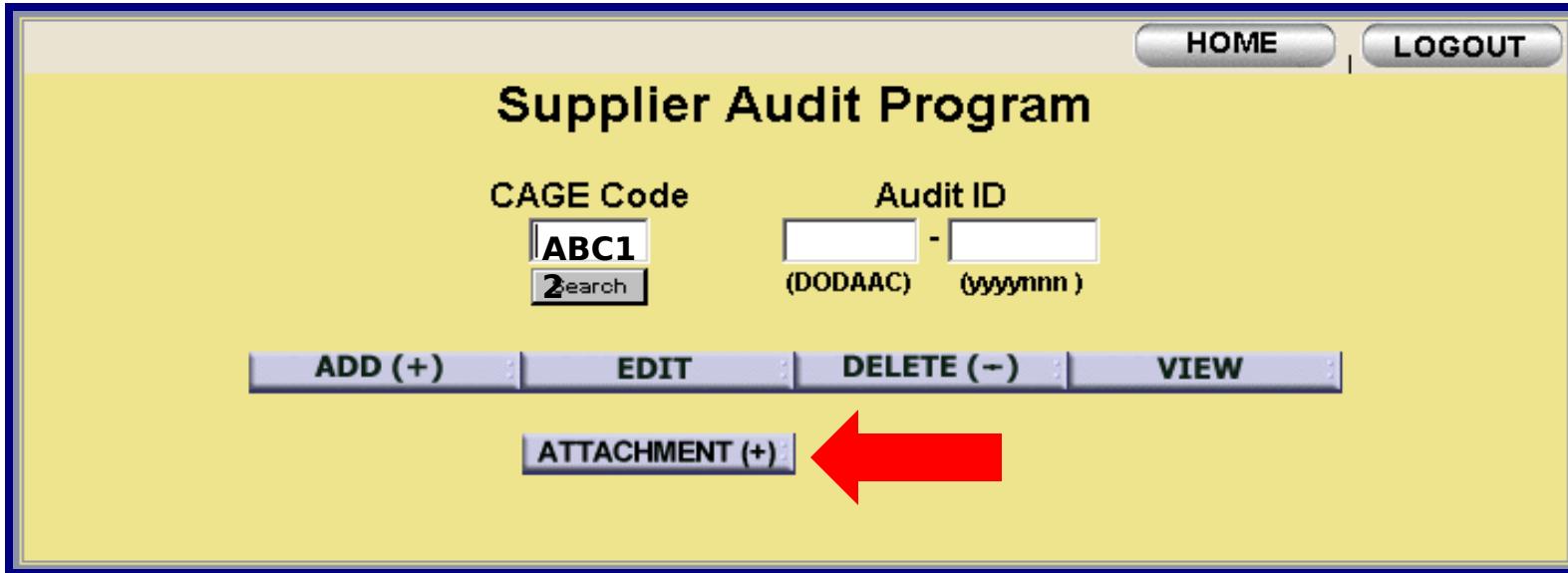
Supplier Audit Program

CAGE Code Audit ID

-
 (DODAAC) (yyyymmn)

ADD (+) **EDIT** **DELETE (-)** **VIEW**

ATTACHMENT (+) 



- Enter CAGE and/or DODAAC
- Click “ATTACHMENT (+)”

Add Attachments

Select an Audit to Upload Attachment			
	Audit ID	Cage Code	Audit Date
	N45112-2001001	ABC12	10/01/2001
	N45112-2001002	ABC12	12/04/2001
	N45112-2001003	ABC12	12/19/2001
	N45112-2002001	ABC12	01/02/2002
	N45112-2002003	ABC12	01/31/2002
	N45112-2002004	ABC12	12/31/2001
	N45112-2002005	ABC12	12/31/2001
	N45112-2002006	ABC12	12/31/2001
	N45112-2002007	ABC12	12/31/2001
	N45112-2002008	ABC12	02/18/2002
	N45112-2002009	ABC12	02/01/2002
	N45112-2002011	ABC12	04/01/2002
Pending	N45112-2002013	ABC12	07/01/2002
Pending	N45112-2002014	ABC12	07/15/2002
Draft	N45112-2002015	ABC12	05/01/2002
Draft	N45112-2002022	ABC12	10/09/2002
Draft	N45112-2002023	ABC12	10/15/2002
Draft	N45112-2002024	ABC12	11/11/2002
Draft	N45112-2004004	ABC12	06/14/2004

- **List of Past Audits Will Display**
- **Pending and Draft Audits Flagged**
- **Click Any Audit ID to Upload Attachments**

Add Attachments

Supplier Audit Program

Upload Attachment Audit ID: **N45112-2004004**

This system is **NOT** authorized to process Unclassified Naval Nuclear Propulsion Information (U-NNPI/NOFORN).

[◀ Back](#)

* Please locate the attachment to upload: (.jpg, .gif, .bmp, .doc or .pdf)
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* Please provide a short name for the attachment:

*Please include a brief description:

Upload Attachment 

- **Browse to File Location**
- **Enter Short Name and Description**
- **Click “Upload Attachment”**

Delete Audit

Delete an Audit

Supplier Audit Program

CAGE Code Audit ID

-
 (DODAAC) (yyyymmn)



- Enter CAGE and/or DODAAC
- Click “DELETE (-)”

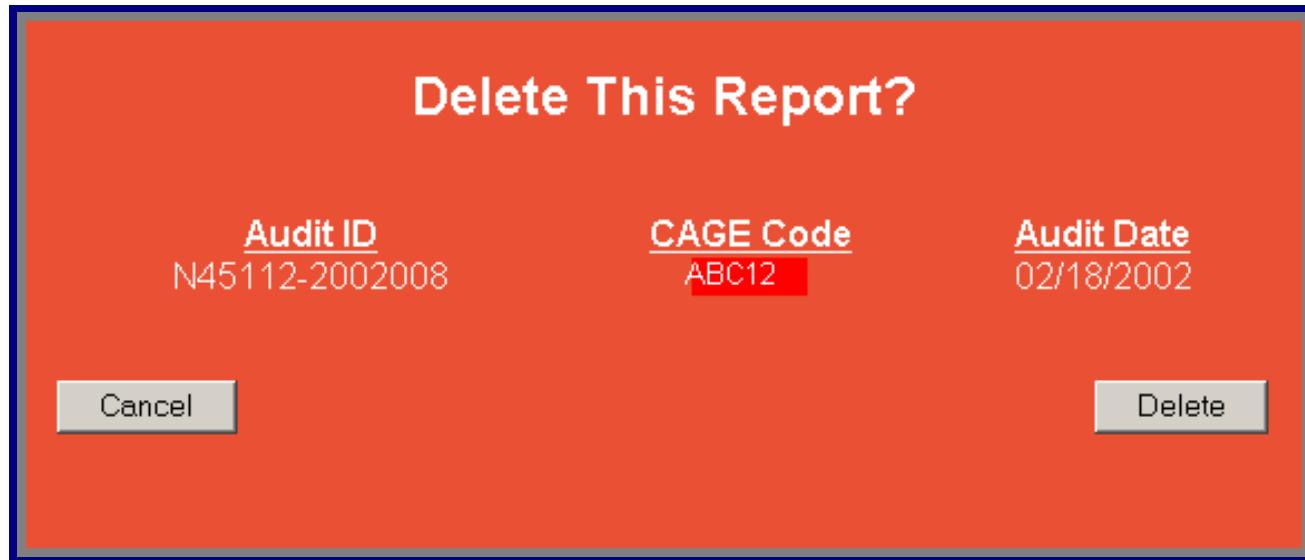
Delete Audit

Select an Audit to Delete			
	Audit ID	Cage Code	Audit Date
	N45112-2001001	ABC12	10/01/2001
	N45112-2001002	ABC12	12/04/2001
	N45112-2001003	ABC12	12/19/2001
	N45112-2002001	ABC12	01/02/2002
	N45112-2002003	ABC12	01/31/2002
	N45112-2002004	ABC12	12/31/2001
	N45112-2002005	ABC12	12/31/2001
	N45112-2002006	ABC12	12/31/2001
	N45112-2002007	ABC12	12/31/2001
	N45112-2002008	ABC12	02/18/2002
	N45112-2002009	ABC12	02/01/2002
	N45112-2002011	ABC12	04/01/2002
Pending	N45112-2002013	ABC12	07/01/2002
Pending	N45112-2002014	ABC12	07/15/2002
Draft	N45112-2002015	ABC12	05/01/2002
Draft	N45112-2002022	ABC12	10/09/2002
Draft	N45112-2002023	ABC12	10/15/2002
Draft	N45112-2002024	ABC12	11/11/2002
	N45112-2004004	ABC12	06/08/2004

- List of Past Audits Will Display
- Pending and Draft Audits Flagged
- Click Any Audit ID (Within Your Activity) to Delete Audit

Delete Audit

Confirmation Dialog



- **Click “Delete” to Delete Audit**
- **Click “Cancel” to Exit Without Deleting**

View Audit

View a Completed Audit

Supplier Audit Program

CAGE Code Audit ID

-
 (DODAAC) (yyyymmn)



- Enter CAGE and/or DODAAC
- Click “VIEW”

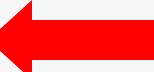
View Audit

[HOME](#) | [LOGOUT](#)

Select an Audit to View

[◀ Back](#)

Audit ID	Cage Code	Audit Date
N45112-2001001	ABC12	10/01/2001
N45112-2001002	ABC12	12/04/2001
N45112-2001003	ABC12	12/19/2001
N45112-2002001	ABC12	01/02/2002
N45112-2002003	ABC12	01/31/2002
N45112-2002004	ABC12	12/31/2001
N45112-2002005	ABC12	12/31/2001
N45112-2002006	ABC12	12/31/2001
N45112-2002007	ABC12	12/31/2001
N45112-2002009	ABC12	02/01/2002
N45112-2002011	ABC12	04/01/2002
N45112-2004004	ABC12	06/08/2004



- **List of Completed Audits Will Display**
- **Click Any Audit ID to View Audit**

View Audit

HOME | LOGOUT

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PROCESS AUDIT COVER SHEET

[View Attachments](#) 

Last Updated: 06/08/2004

Audit I.D. No.: N45112-2004004 **CAGE Code:** ABC12

Supplier Name: ACME MACHINE AND TOOL INC.

Address Audited: 123 MAIN STREET
TOWNSVILLE, PA 12345

Date Audited: 06/08/2004
Audited by: JOHN DOE
Phone: 603-431-9460 **Fax:**

DCMA Participated? NO **DCMA Audit?** NO
DCMA Rep.:
Phone: **E-Mail:**

Applicable DCMA Contract: NONE

Supplier Personnel Contacted:

Name: JANE DOE	Title: QA MANAGER	Phone: 717-555-1212	Fax:
--------------------------	-----------------------------	-------------------------------	-------------

Process(es) Audited this date:

	Subcontractor CAGE Code
01. METALLURGICAL / CHEMICAL LABORATORY TESTING	SATISFACTORY
02. HYDROSTATIC TESTING	SATISFACTORY
03. NON-DESTRUCTIVE TESTING	SATISFACTORY
04. CALIBRATION	UNSATISFACTORY
05. INSPECTION AND TESTING	UNSATISFACTORY
06. MATERIAL CONTROL (INCLUDING LEVEL 1/SUBSAFE)	SATISFACTORY
07. DOCUMENT AND DATA CONTROL	UNSATISFACTORY
08. PAINTING AND SURFACE PREPARATION	SATISFACTORY
09. CNTRL SUPPLIER/SUBS FLOWDOWN OF CUSTOMER REQ	SATISFACTORY
10. FIRST ARTICLE, FA AND IA TESTING	SATISFACTORY

View Audit Cover Sheet Details

- Click “View Attachments” to View Attached Documents

View Attachments

Supplier Audit Program

View Uploaded Images Audit ID: **N45112-2004004**

[!\[\]\(9be738019722cfeb08e76e48e5f72654_img.jpg\) Back](#)

Click on the description to view attachment:

Type	Description	Comments	DEL
	Sample of audit report uploaded for training purposes.	Sample of audit report uploaded for training purposes.	

- **List of Attached Files Will Display**
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https://nslcptsmh-s3t.navsea.navy.mil/PDREP/tAttach?id=4769 - Microsoft Internet Explorer provided by Navy Marine Corps Intranet

File Edit View Insert Format Tools Table Go To Favorites Help

Address https://nslcptsmh-s3t.navsea.navy.mil/PDREP/tAttach?id=4769

NAV05 – INSPECTION AND TESTING

A 1.	Does the supplier have a documented and established inspection system? (ISO 4.10.1)	<input type="checkbox"/> Sat <input checked="" type="checkbox"/> Unsat
	Manual _____ Date _____	
B 2a.	Are inspection instructions readily available to personnel?	<input type="checkbox"/> Sat <input checked="" type="checkbox"/> Unsat
B 2b.	Utilized? (ISO 4.10)	<input type="checkbox"/> Sat <input checked="" type="checkbox"/> Unsat
B 3.	Personnel use calibrated instruments for measuring, gauging testing and inspecting? (ISO 4.11.1, MIL-STD-45662 Para. 3.3)	<input type="checkbox"/> Sat <input checked="" type="checkbox"/> Unsat
A 4.	Do the procedures ensure the selection of the proper inspection and measuring equipment in regard to the required accuracy of measurements? (ISO 4.11.2)	<input type="checkbox"/> Sat <input checked="" type="checkbox"/> Unsat
A 5.	Do procedures state inspection frequencies, inspection methods and accept and/or reject criteria? (ISO 4.10.1)	<input type="checkbox"/> Sat <input checked="" type="checkbox"/> Unsat
A 6.	Do inspection records clearly identify the results of the inspections and tests performed and include traceability back to instruments used, personnel that performed inspection and item inspected? (ISO 4.10.5)	<input type="checkbox"/> Sat <input checked="" type="checkbox"/> Unsat
A 7.	Are the correct drawing and/or specification revision being utilized? (ISO 4.5.2)	<input type="checkbox"/> Sat <input checked="" type="checkbox"/> Unsat
C 8.	Is there an over check program in effect to confirm worker's or inspector's results on a sampling basis? (ISO 4.17)	<input type="checkbox"/> Sat <input checked="" type="checkbox"/> Unsat <input type="checkbox"/> N/A
C 9.	Is the over check program known to exist by the workersinspectors?	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A
C 10.	Have personnel performing specific assigned tasks been qualified on the basis of appropriate education, training andexperience as required? (ISO 4.18)	<input type="checkbox"/> Sat <input checked="" type="checkbox"/> Unsat <input type="checkbox"/> N/A
A 11.	Are inspections documented in such a manner as to provide a positive inspection status of the material? (ISO 4.12)	<input type="checkbox"/> Sat <input checked="" type="checkbox"/> Unsat <input type="checkbox"/> N/A
B 12.	Are records documented satisfactorily? In ink utilizing "line thru", initial and date procedures? (ISO 4.10.5)	<input type="checkbox"/> Sat <input checked="" type="checkbox"/> Unsat

Unknown Zone

Attachment Opens in New Window

- **Can Close Window Without Exiting PDREP**



Run a Report

User Name: NSLC ACCESS Activity: N45112
Naval Sea Logistics Center Detachment Portsmouth

Welcome

Please choose from the following applications:

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Supplier Audit Program

[Input Audit](#)
[Run a Report](#) ←
[Logout](#)

[Change Password](#)
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Customer Support Desk
Phone: (603) 431-9460 ext. 486
Send e-mail to webptsmh@navsea.navy.mil

[About PDREP](#)

- Click “Run a Report”



Run a Report

Supplier Audit Program Report

HOME | LOGOUT

Show Audits

One Year Back
 Two Years Back
 Three Years Back

From: 06/10/2004 (MM/DD/YYYY)

CAGE Code: ABC12

Filter By

Audit Activity: (DODAAC)

Show PENDING Audits Only

OR

Selected COMPLETED Audit Items

Audit Results

Satisfactory
 Marginal
 Unsatisfactory

Process Results

Satisfactory
 Unsatisfactory
 Not Applicable
 Partial

For The Selected Audit Processes

Available Audit Processes

Select All Processes

(ALL PROCESSES HAVE BEEN SELECTED)

>>

Selected Audit Processes

Remove All Processes

<<

01 - METALLURGICAL / CHEMICAL LABORATORY TESTING
02 - HYDROSTATIC TESTING
03 - NON-DESTRUCTIVE TESTING
04 - CALIBRATION
05 - INSPECTION AND TESTING
06 - MATERIAL CONTROL (INCLUDING LEVEL 1/SUBSAFE)
07 - DOCUMENT AND DATA CONTROL
08 - PAINTING AND SURFACE PREPARATION
09 - CNTRL SUPPLIER/SUBS FLOWDOWN OF CUSTOMER REQ
10 - FIRST ARTICLE, FA AND IA TESTING
11 - RECEIVING INSPECTION
12 - NON-CONFORMING MATERIAL CONTROL

RUN REPORT

- Set Date Range
- Choose CAGE/DODAAC Filters
- Set Filters for Status, Results and Processes

Audit Report

◀ Back HOME | LOGOUT

Supplier Audit Program Report

Audit Date Range: 06/10/2002 to: 06/10/2004

01 - METALLURGICAL / CHEMICAL LABORATORY TESTING ▾ Audit Processes

AUDIT ID	CAGE CODE	COMPANY NAME	AUDIT DATE	PROCESSES AUDITED
N00102-2002006	ABC12	ACME MACHINE AND TOOL INC	10/04/2002	01, SAT
N00102-2002007	ABC12	ACME MACHINE AND TOOL INC	10/03/2002	01, SAT
N00102-2002008	ABC12	ACME MACHINE AND TOOL INC	10/04/2002	01, UNSAT
N00102-2002009	ABC12	ACME MACHINE AND TOOL INC	10/05/2002	01, SAT
N00102-2002010	ABC12	ACME MACHINE AND TOOL INC	10/05/2002	01, SAT
N00102-2002011	ABC12	ACME MACHINE AND TOOL INC	10/04/2002	01, SAT
N00102-2002012	ABC12	ACME MACHINE AND TOOL INC	10/04/2002	01, SAT
N00102-2002013	ABC12	ACME MACHINE AND TOOL INC	10/04/2002	01, SAT
N00102-2002014	ABC12	ACME MACHINE AND TOOL INC	10/05/2002	01, SAT
N00102-2002015	ABC12	ACME MACHINE AND TOOL INC	10/11/2002	01, SAT
N00102-2002019	ABC12	ACME MACHINE AND TOOL INC	11/04/2002	06, 08, SAT
N00102-2002020	ABC12	ACME MACHINE AND TOOL INC	11/03/2002	01, SAT
N00102-2002021	AP12	ACME MACHINE AND TOOL INC	11/06/2002	01, SAT
N45112-2004004	ABC12	ACME MACHINE AND TOOL INC	06/08/2004	01, 02, 03, 04, 05, 06, 07, 08, 09, 10, MARGINAL

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- **List Box Shows Definitions of Processes**
- **Click any Audit ID to View Audit**
- **Click “Back”, “Home” or “Logout” to Exit**

Audit Report- View Audit

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PROCESS AUDIT COVER SHEET

[View Attachments](#)

Last Updated: 06/08/2004

Audit I.D. No.:	N45112-2004004	CAGE Code:	ABC12
Supplier Name:	ACME MACHINE AND TOOL INC.		
Address Audited:	123 MAIN STREET TOWNSVILLE, PA 12345		
Date Audited:	06/08/2004	Fax:	
Audited by:	JOHN DOE	Phone:	603-431-9460
DCMA Participated?	NO	DCMA Audit?	NO
DCMA Rep.:	Phone:	E-Mail:	
Applicable DCMA Contract:	NONE		
Supplier Personnel Contacted:			
Name:	Title:	Phone:	Fax:
JANE DOE	QA MANAGER	717-555-1212	
Process(es) Audited this date:			
01. METALLURGICAL / CHEMICAL LABORATORY TESTING	SATISFACTORY	Subcontractor CAGE Code	
02. HYDROSTATIC TESTING	SATISFACTORY		
03. NON-DESTRUCTIVE TESTING	SATISFACTORY		
04. CALIBRATION	UNSATISFACTORY		
05. INSPECTION AND TESTING	UNSATISFACTORY		
06. MATERIAL CONTROL (INCLUDING LEVEL 1/SUBSAFE)	SATISFACTORY		
07. DOCUMENT AND DATA CONTROL	UNSATISFACTORY		
08. PAINTING AND SURFACE PREPARATION	SATISFACTORY		
09. CNTRL SUPPLIER/SUBS FLOWDOWN OF CUSTOMER REQ	SATISFACTORY		
10. FIRST ARTICLE, FA AND IA TESTING	SATISFACTORY		

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Wrap Up

- **Questions?**
- **NSLC Help Desk**
 - Commercial: **(603)431-9460 x486**
 - DSN: **684-1690 x486**